



## Colnbrook with Poyle Parish Council

Email: [clerk@colnbrookwithpoyle-pc.gov.uk](mailto:clerk@colnbrookwithpoyle-pc.gov.uk)

To: All Councillors

Dear Councillor,

You are hereby given notice of, and summoned to attend a meeting of the **Full Parish Council** to be held at **Colnbrook Village Hall**, on **Tuesday 23 January 2024 commencing at 8.00 pm**, when it is proposed to transact the business specified in the following Agenda.

Yours sincerely,

Kate Houlihan

Locum Clerk

Colnbrook with Poyle Parish Council

Issued 18 01 2024

### Agenda

1. **Welcome**
2. **Apologies: To receive and approve apologies for absence.**
3. **Approve Minutes of the previous meeting: To receive approve and sign the minutes of the previous meeting.**
4. **Public Question Time (Max 15 mins)**
5. **To receive an update from the Services Committee**
6. **To receive an update from the Finance and Policy Committee**
7. **To approve the payment list (copy to follow)**
8. **Correspondence to the Chair**
9. **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2023-2023**
  - a) **To review and consider the report of the internal auditor**
  - b) **To approve the annual governance statement**
  - c) **To approve the annual accounting statement**
  - d) **To confirm the dates for the exercise of public rights**
10. **To consider and approve the budget for 2024-2025**
11. **To consider and approve the Precept for 2024-2025**